













**Projects funded to date – 1/31/24**






The program scheduled check in meetings for all projects in the month of January/early February to review status, conduct demonstrations of the functioning software and validate remaining scope and schedule are still on target for completion in fiscal year 2024.







**Current count of active projects = 11 projects representing 9 agencies.**






Agency	Project Name	Project Description	Amount Awarded	TSB Approval	Program Status	Status Trend	Project Status
Eastern Washington State Historical Society	Replace Legacy Museum Collections Management System	Replace collection management system with new software to support the museum’s objects and archive/special collections. The project automates manual processes and expands access to its collection database.	\$108,000	July-23	<ul style="list-style-type: none"> <li>• Program completed review of January status report.</li> <li>• Project is progressing well against the planned schedule and scope.</li> <li>• Working with agency and DES Small Agency Services on correction of project codes so expenditures are posting correctly.</li> </ul>	JAN 	<p>The project continues to show forward progress and the status trend remains positive.</p> <ul style="list-style-type: none"> <li>• January Status Report submitted to program.</li> <li>• Vendor data migration workshops are complete.</li> <li>• Planning for upcoming UAT completed and first round of UAT training was held on January 30.</li> <li>• Continue data cleaning, mapping and entry per vendor recommendations is an ongoing activity.</li> <li>• Design of web portal is underway. Mockup expected in late February.</li> <li>• Phase 1 of User Acceptance testing begins Feb. 5.</li> <li>• Software Configuration Plan is complete.</li> <li>• Agency will conduct product demonstration at Feb steering committee mtg.</li> </ul>
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Ecology	Online Water Resource Application	Water resources online customer portal to authenticate users, view applications, review requirements for online application submission, and submit applications online.	\$152,700	July-23	<ul style="list-style-type: none"> <li>• Program completed review of January status report.</li> <li>• Program met with the agency for their check in meeting and identified risk areas to monitor.</li> </ul>	JAN 	<p>The project remains at yellow status with a slight upward trend from December. This trend is in place until the agency and the program have started the regular check in meetings and can further assess the project progression to ensure a successful project outcome.</p> <ul style="list-style-type: none"> <li>• January status report submitted to program.</li> </ul>
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					<ul style="list-style-type: none"> <li>The ECY PM scheduled monthly check-in meetings with the project to ensure the agency has support from WaTech to mitigate risks and keep the project on schedule. If needed, will move to every other week meeting frequency.</li> </ul>	NOV 	<ul style="list-style-type: none"> <li>The program met with the agency on Jan. 25 for a 6-month project check in and progress check.               <ul style="list-style-type: none"> <li>The vendor demonstrated the solution development to date and a great deal of progress has been made on the development work.</li> <li>The level of complexity in the water rights application was not fully known at the start of the project. This has resulted in additional vendor development time that was not planned.</li> <li>There are 3 integrations in the project and the agency does not have experience with the three solutions. This introduces a higher level of risk for the project. The agency has added Microsoft Consulting Hours to help mitigate risk for the integrations.</li> </ul> </li> <li>The agency has added a PM to help with the project schedule, resources and planning efforts as well as risk mitigation, issue management and solutioning.</li> <li>The project has added an additional developer to the project to support development work.</li> </ul>
Healthcare Authority	Electronic Consent Management	Deploy an electronic consent management solution that facilitates patient-authorized exchange of sensitive data and is scalable, secure, sustainable, and meets provider needs. <ul style="list-style-type: none"> <li>The IM Fund is a smaller portion of the larger ECM project which is under WaTech project oversight.</li> </ul>	\$159,687	July-23	<ul style="list-style-type: none"> <li>Program Manager is attending bi-weekly HCA/WaTech Oversight check-in meetings. The program will continue to closely monitor the progress and vendor performance with the project manager and project sponsor to ensure successful completion of work by June 30.</li> </ul>	JAN 	The project is trending up and making significant improvements to ensure the project stays on target for scope and schedule. The status trend will remain yellow due to the short timeframe left to complete the project. <ul style="list-style-type: none"> <li>January Status Report submitted to program.</li> <li>The project is currently on Sprint 6 which includes focus groups for the Functional, OCR/EHR, Security workstreams.</li> <li>Testing for sprint 4 and 5 is in progress.</li> <li>Initial meeting with OCS for SDR on Jan. 25. OCS feedback was favorable with a few questions to address.</li> </ul>
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		<ul style="list-style-type: none"> <li>Richelle Glascock is the oversight consultant for the larger ECM project.</li> </ul>			<ul style="list-style-type: none"> <li>The program was able to attend a product demonstration with the provider who is in scope for the first phase of the ECM solution. The provider was impressed by the solution and is excited to see how this solution can streamline their very manual process today.</li> <li>The program is working with the agency on their reimbursement request for July 2023 to Jan 2024. The federal match combined with the IM fund makes this project a bit more complex to manage expenditures.</li> </ul>		<ul style="list-style-type: none"> <li>HCA is reviewing a number of vendor deliverables including interoperability, solution design and diagrams. HCA is working on provider survey and will be meeting with all SUD providers in the next couple of months.</li> <li>Delays in the design phase have impacted overall timeline but the initial schedule had slack in the plan, so the project is still on target to meet the June 30,2024 deadline for IM funds.</li> <li>The project has published updated dates in the monthly status report, milestones section.</li> <li>The improvements from the vendor as reported in December status report has continued in January. HCA has a very responsive and engaged project manager and project sponsor and support from the agency leadership to ensure project meets the dates in the updated schedule.</li> <li>Project met with WaTech to provide status on impacts to schedule, as of now, the project will go live in May with the baseline solution.</li> </ul>
Washington State Patrol	ServiceNow Mentored Application Development	Adopt ServiceNow, a Low Code platform, using cooperative development and knowledge transfer to support future development and migration of legacy applications to ServiceNow. This will be used to replace an inventory of legacy applications that need to be modernized.	\$250,000	July-23	<ul style="list-style-type: none"> <li>Tech budget submitted for loading to the IT Project Dashboard.</li> <li>Program participating in sprint demonstrations with the project team.</li> </ul>	JAN 	<p>The status trend continues to show positive movement for the program with demonstrated progress at the bi-weekly sprint product demonstrations.</p> <ul style="list-style-type: none"> <li>January status report submitted to program.</li> <li>Project is conducting sprint demonstrations at the end of each sprint. Project is inviting IM Program staff to the demonstrations, as optional attendees.</li> <li>To date have completed two sprint demonstrations.</li> <li>Project is working on staffing interface, rewriting contractor management functions, developing governance processes, and incorporating best practices.</li> </ul>
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Fish and Wildlife	Amanda Permitting Application	Deploy a digital workflow automation solution that will modernize outdated systems, eliminate manual paper processes, and improve the efficiency and effectiveness of their permitting processes.	\$380,000	Sept-23	<ul style="list-style-type: none"> <li>Program met with agency on Jan 31 to complete a project check in and product demonstration.</li> <li>The agency has made significant progress in the first of three permits included in this project and the platform is meeting the agency business requirements.</li> <li>The vendor resource for this product has been very responsive and meets agency expectations.</li> </ul>	JAN 	<p>The status trend remains green with continued forward progress on the scope and schedule.</p> <ul style="list-style-type: none"> <li>January Status Report submitted to program.</li> <li>Program review of status underway.</li> <li>The first permit for Depredation Permits is complete and ready for business.</li> <li>Development / configuration for the second permit, Falconry is underway and is on schedule.</li> </ul>
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Office of Financial Management	Candidate Relationship Management	Implement a candidate relationship management tool to integrate and supplement Washington's current Application Tracking System. This solution will contribute to	\$6,000	Sept-23	<ul style="list-style-type: none"> <li>Program met with agency on Jan 29 to complete a project check in and to restart work to complete program documentation.</li> </ul>	JAN 	<p>The status trend shows upward movement due to the work completed by the project to establish the pilot agencies and configure the tool for use by the pilot agencies.</p> <ul style="list-style-type: none"> <li>The program reviewed and finalize the IAA and submitted to the program for signature.</li> </ul>
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		the state's ability to better attract and source job seekers for IT-related positions.			(Capacity challenges resulted in delay to process documentation) <ul style="list-style-type: none"> <li>IAA has been submitted to WaTech Contracts for signatures.</li> <li>The program will follow up in March with OFM to evaluate the user experience to date. The pilot needs to generate a few months of data before OFM will be able to see trends and assess the effectiveness of the solution.</li> </ul>	NOV 	<ul style="list-style-type: none"> <li>The program will begin submitting status reports for February and forward.</li> <li>The agency has been actively working with 10 selected agencies to participate in the pilot of NeoGov Candidate Relationship Management solution.</li> <li>10 agencies were selected for the pilot based on the number of employees in an IT classification. The pilot is evaluating whether or not the candidate relationship module in NeoGov results in better candidate pools and hires across the 10 agencies who are participating.</li> <li>The 10 agencies have access and are currently using the features of the candidate relationship management module.</li> </ul>
Department of Transportation	Qualtrics Experience Platform	Implement a solution to measure and optimize employee engagement experiences in a more holistic approach that allows real-time data into employee satisfaction, retention and the ability to serve Washington citizens. Leverage survey capabilities to engage employees more frequently and act on feedback more often.	\$25,000	Sept-23	<ul style="list-style-type: none"> <li>Review of January status report underway.</li> <li>Tech budget is pending follow up with the agency on the unique AFRS Code.</li> </ul>	JAN 	<p>The status trend remains green with no upward movement until the program can review the January status report. The status will be updated once review of the status report has been completed.</p> <ul style="list-style-type: none"> <li>January Status Report submitted to program.</li> </ul>
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Washington State Arts Commission	Art Collection Database Modernization	Migrate the museum's collection database from an existing legacy solution with limited business capabilities to a modern solution that provides new functionality expected with	\$80,670	Sept-23	<ul style="list-style-type: none"> <li>Program has completed review of the January status report.</li> <li>Processing the reimbursement request for December expenditures.</li> </ul>	JAN 	<ul style="list-style-type: none"> <li>January Status Report submitted to program.</li> <li>Submitted request for reimbursement for December expenses.</li> <li>Project has completed data mapping activities and approved the data map in January.</li> </ul>
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		a modern-day solution. This will allow the museum to improve citizen and staff access to museum collections with secure, mobile-ready features.			<ul style="list-style-type: none"> <li>The program will be scheduling a touch base meeting in March. This project is one that remains in active communication with the program, so regular check ins are occurring naturally through open communications with the project manager.</li> </ul>	NOV 	<ul style="list-style-type: none"> <li>The project has also begun configuration activities with testing of custom fields scheduled for February in the QA environment.</li> <li>Other planned work for February includes:               <ul style="list-style-type: none"> <li>Review of user groups/roles, access levels, etc.</li> <li>Installation of test and production environments.</li> <li>Report training for users in the admin role.</li> <li>Resolve any issues from testing.</li> </ul> </li> </ul>
Department of Social and Health Services	DDA-FS AI Chatbot Assistant	Use an AI chatbot assistant to support DDA field staff in finding answers to the many questions that currently require human assistance by program specialist. The AI chatbot will offer automated responses and connect staff to training materials, resources, contacts and answers to typical questions.	\$90,000	Nov-23	<ul style="list-style-type: none"> <li>IAA is fully executed.</li> <li>Tech budget is pending AFRS code. Program will request an update from the project manager.</li> <li>Review of the January status report has not started due to capacity.</li> </ul>	JAN 	The status trend remains green with no upward movement until the program can review the January status report. The status will be updated once review of the status report has been completed. <ul style="list-style-type: none"> <li>January Status Report submitted to program.</li> </ul>
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Department of Social and Health Services	Language Access Project	Implement AI-powered interpretation technology to complement and enhance the work of staff using Teams with language accessibility. This solution would improve DSHS staff ability to effectively converse, collaborate and serve residents with communication barriers.	\$77,000	Nov-23	<ul style="list-style-type: none"> <li>IAA is fully executed.</li> <li>Tech budget is pending AFRS code. Program will request an update from the project manager.</li> <li>Review of the January status report has not started due to capacity.</li> </ul>	JAN 	The status trend remains green with no upward movement until the program can review the January status report. The status will be updated once review of the status report has been completed. <ul style="list-style-type: none"> <li>January Status Report submitted to program.</li> </ul>
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Department of Transportation	GovQA Litigation Holds and Discovery	This project will implement GovQA for use by WSDOT staff who manage their Litigation Holds and Discovery business process. The software will automate manual workflows, centralize case details, provide ability to notify staff on new requests, and move to cloud storage. The outcome will result in streamlined work, secure access to and improved storage of litigation related documentation.	\$20,943	Nov-23	<ul style="list-style-type: none"> <li>IAA is fully executed.</li> <li>Review of January status report underway.</li> <li>Tech budget is pending follow up with the agency on the unique AFRS Code.</li> </ul>	JAN 	The status trend remains green with no upward movement until the program can review the January status report. The status will be updated once review of the status report has been completed.
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