Technology Services Board Portfolio/Policy Subcommittee Meeting Minutes

January 12, 2023
9:00 a.m. – 11:00 a.m.
Attendees: Bill Kehoe, Viggo Forde, Rep. David Hackney, Paul Moulton
Hybrid – 1500 Jefferson St SE, Olympia, WA; Presentation Room and Virtual via Zoom

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Link to Meeting Video

Link to Presentation Slides

Welcome, Agenda Review, 10/13/22 Minutes Review – Bill Kehoe

Bill Kehoe reviewed the agenda for the day and reviewed the Oct. 2022 meeting minutes.

Review Subcommittee Purpose – Bill Kehoe

Bill discussed the purpose of this this subcommittee. The main focus areas members provide advice and guidance on include policy and portfolio projects. This subcommittee reviews policy and makes the recommendations for approval to the full Board.

The two TSB subcommittees, Portfolio-Policy and Security, need charters, and drafts will be reviewed at a future meeting.

Project Portfolio & 2023 Briefing Schedule – David Sorrell

David Sorrell, WaTech's Strategy & Management Assistant Director, provided a briefing schedule of the projects that will be brought to the TSB for the upcoming year. Some may be at risk and some that are most visible and complex in the state.

Program Status – One Washington – Amy Pearson

Amy Pearson, WaTech Chief of Staff, introduced the One Washington team and provided a preview of the presentation.

The program team provided a review of program priorities. They focused on the three top priorities: staffing, contractual work and Phase 1A schedule development. They also provided a preview of upcoming work in the first quarter of the year, including agency engagement on business processes and design information, design work completion, and legacy system remediation analysis completion.

Program Status – Long Term Services and Supports (aka WA Cares) – Richelle Glascock

Richelle Glascock, Senior Oversight Consultant, provided a brief overview of this multi-agency program that includes the Department of Social and Health Services (DSHS), Employment Security Department (ESD), Health Care Authority (HCA) and the State Actuary.

The program team provided an update on the program implementation, including recent and upcoming releases by ESD as well as software application selections by DSHS. They also provided a schedule overview and reviewed the top program risks.

Oversight Transformation Project Update – David Sorrell

David Sorrell provided an update on this initiative that will implement improvements to the project oversight set of services. The current state has been described as convoluted, complex, cumbersome, inflexible, and compliance based. This initiative will result in a future state that emphasizes a more supportive and advisory partnership and customer focus, bringing together multiple disciplines in support of agencies and projects with a focus on project success.

Policy Prioritization

Samantha Zee, WaTech Policy Manager, provided a review of the strategy to update the state IT policy stack. All of these policies require TSB review and approval. A prioritization schedule will be brought to a future subcommittee meeting.

Governor's Budget – Derek Puckett

Derek Puckett, WaTech Director of Policy and External Affairs, reviewed a few WaTech decision packages (DPs) that were submitted including the Innovation and Legacy Modernization Fund, Service Expansion and Connected Government. He reviewed some themes from other agency DPs such as improving existing services, continuing existing projects and system modernization proposals.

Public Comment

Mary Gould requested an update on the work the state is doing to create a cybersecurity plan to be eligible for grant funding from the federal government. Bill provided the update on the progress to date.